

ANNEX B – SCHEDULE OF CHARGES

PRICES FROM 1 JANUARY 2017

Applications by Paper Card, IOTA Contest QSO matching or Club Log QSO matching

	RSGB Member	Non-RSGB Member
Fee for Initial Application with 100 to 110 claimed credits (Note 1)	GBP 8.00	GBP 12.00
Fee for each extra claimed credit	GBP 0.08	GBP 0.12
Fee for minimum update (Note 2)	GBP 8.00	GBP 12.00
Fee for Certificate sent electronically	GBP 4.00	GBP 6.00
Fee for Certificate sent by post (Note 3)	GBP 8.00	GBP 12.00

Prestige Items

	UK	Europe	All Claimants Rest of World
Fee for 750 Islands Plaque of Excellence (inclusive of shipping) (Note 4)	GBP 90.00	GBP 100.00	GBP 110.00
Fee for 1000 Islands Trophy (inclusive of shipping) (Note 4)	GBP 98.00	GBP 118.00	GBP 128.00
Fee for Plaque or Trophy Shield (inclusive of shipping)			GBP 6.00

Notes

1. Submissions made on paper, i.e. unaccompanied by an on-line application, are no longer accepted.
2. This fee is applied when one or more cards are submitted but less than 100, whether or not accompanied by a certificate or award request.
3. The additional charge covers not only postage and handling costs but is also intended to encourage applicants to select the option offered for certificates to be sent electronically as pdfs. At a time when the amateur world is moving increasingly towards electronic confirmation of QSOs, it can only be right to extend this to the issue of certificates. This avoids mailing and handling costs and problems that sometimes arise when certificates are sent by post. Any surplus income will be devoted to the benefit of IOTA.
4. Payments for the 750 Islands Plaque of Excellence and/or the 1000 Islands Trophy should be made direct to Islands On The Air (IOTA) Ltd by PayPal. Enter your PayPal account and send the amount specified in GBP on the completed application to the email address islandsontheair@outlook.com, using the Friends and Family option. Make sure to add in the comments field "Payment for IOTA Plaque" or "Trophy" and your callsign to identify you.

A. APPLICANTS PAYING IN FOREIGN CURRENCY

The currencies and exchange rates accepted by your Checkpoint are available, after you have logged in to the IOTA web-site, from <http://www.rsgbiota.org/mycredits/checkpointsPage.php>. IOTA's charging module will give you the precise fee owed in the chosen currency as the amounts are automatically converted.

B. RETURN POSTAGE RATES ON CARDS SENT

Applicants **must** include sufficient payment to cover return of cards.

- UK applicants will have cards returned by ordinary post unless they specify Recorded Delivery (current rates are available from their Post Office).
- Overseas applicants with a UK Checkpoint will have their cards returned by Small Packet Airmail if enough postage is enclosed. 'QSL cards' are listed by the Post Office among the items that may be sent by Small Packet rate (packets are allowed to be sent sealed). Applicants should ask their Checkpoint the additional charge if they want cards returned by the International Signed For service.
- Overseas applicants sending cards to local Checkpoints should, similarly, specify the return method desired.

C. PAYMENT METHODS

Subject to Note 4. above payments should be made to your Checkpoint and not to IOTA Ltd. Checkpoints follow the practice of making a bulk payment to IOTA Ltd at regular intervals. They do not usually operate a system of keeping records of small over-payments for credit towards the cost of future updates. Such small over-payments will be returned where practical.

Most Checkpoints can provide an information leaflet in the local language explaining aspects of the application process including methods of payment – ask your Checkpoint if he has one.

Most Checkpoints are not equipped to accept debit and credit cards. Payment can be made:

- by PayPal but first check that your Checkpoint agrees to receive payment by PayPal. Not all Checkpoints are content to do so.
- by cash – UK pounds or US dollars or, if your Checkpoint agrees, in the currency of his country. Checkpoints resident in euro-zone countries will normally accept payment in euros.
- by cheque made payable to your Checkpoint personally and drawn on a bank in his country. Cheques drawn on a bank outside his country will, with the exception of euros, almost certainly not be accepted because of the liability to meet bank charges.

See Note 4. above for payments for the 750 Islands Plaque and the 1000 Islands Trophy.

D. PACKAGING

Finally, a word about packaging, your QSL cards are important to you and important to us. So good packaging is essential. It's best to seal the cards in a plastic bag first to protect them from the weather and then put them into strong wrapping paper, envelope or box, secured by tough packaging tape. It will take just a few minutes of your time.

E. PRICES

All prices include United Kingdom VAT (where applicable) and are subject to change without notice. E&OE.